

City of Coolidge
Workshop
Official Minutes

October 3, 2023
5:30 P.M.

Call to Order

REVIEW OF MILLAGE RATE:

City Manager Cole discussed the Millage Rate in detail and answered questions from Councilmembers present at the Workshop.

Information provided in Council folders.

REPLACEMENT OF COPIER:

Mr. Cole discussed the need for a new copier/printer/fax machine at City Hall. The current one, purchased from Rumbles Office City in 2020, had to be taken in for repair. Due to the volume of use, we need a more heavy-duty machine to keep up with the work load.

Rumbles Office City provided a quote for leasing an upgraded machine that includes a \$1,500.00 Trade-in Rebate for our current copier (being repaired). The Lease would be for 36 months with a monthly cost of around \$200.00/mo. The lease includes Delivery, Installation, Training, Service, Maintenance, Toner, Parts, and Labor (does not include paper or staples). The total cost of leasing vs. purchasing a new one is comparable, with leasing being about \$200.00 cheaper than purchasing. At the end of the lease, trade it in for a new one and renew the lease.

PRICE INCREASE FOR MUNICIPAL COURT SOFTWARE - \$350.00 MONTHLY:

i3 Verticals, LLC (CJT Software) is increasing their monthly charge for Court software services from \$300.00/mo. to \$350.00/mo., beginning January 1, 2024.

CITY MANAGER REPORT:

- Bank reconciliations and Escrow Account – Working on issues with Edmunds software program
- Audit Initiation and Accounting Practices
- Budget Preparation
- Playground Improvement
- Personnel Policy Update
- Council Retreat – Reschedule for January 20, 2024
- Recruiting

Adjourn

Workshop adjourned.


Mayor, Diane H. Causey


Asst. City Clerk, Stephanie Mock

Present

Councilmember F. Johnson
Councilmember Leger
Councilmember M. Johnson

Absent

Councilmember Gilligan
Councilmember Braswell