

City of Coolidge
Workshop
Official Minutes

January 23, 2024
5:30 P.M.

Call to Order

Invocation and Pledge of Allegiance led by City Manager Don Cole.

INTRODUCE KYLE SWAN, CITY ATTORNEY:

Mayor Causey introduced the new City Attorney, Kyle Swan.

Mr. Swan thanked Council for appointing him as City Attorney and offered to answer any questions Council may have.

City Manager, Mr. Cole asked Mr. Swan if he has a formal agreement he could provide the City. Mr. Swan said that he could have an agreement drawn up if that is what Council would like, and Council said yes, they would, and to please have it sent to Mr. Cole.

With no further questions, Mr. Swan again thanked Council and said he looks forward to working with them.

DISCUSS PERSONNEL POLICY:

City Manager, Mr. Cole and Council started the process of reviewing the Draft Personnel Policy.

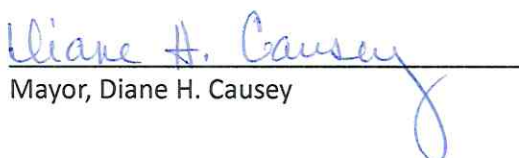
ITEMS DISCUSSED:

- Pay Scale
- Performance Evaluations (twice a year)
- Meal Reimbursement (\$50 per day)
- Full-time Hours vs. Part-time Hours
- Probationary Time Period (6 months)
- Discipline
- Grievances
- Holidays

The Personnel Policy will continue to be reviewed at future Workshops.

Adjourn

Workshop adjourned.



Mayor, Diane H. Causey



Asst. City Clerk, Stephanie Mock

Present

Councilmember Tonia Gentry
Councilmember Todd Braswell
Councilmember Elizabeth Leger
Councilmember Melissa Johnson
Councilmember W.C. Smith

Absent

Councilmember Freddie Johnson